

**CATTERALL PARISH COUNCIL**

**MINUTES OF THE  
PARISH COUNCIL MEETING**

**HELD ON TUESDAY 1<sup>st</sup> APRIL, 2014, At 7.30pm**

**AT CATTERALL VILLAGE HALL,  
GARSTANG ROAD, CATTERALL**



*Present:*                      *Councillors; Cllr. I. Brayshaw, Chairman,  
S. Blanthorn-Hazell, Vice Chairman  
Mrs. P. Bugeja,  
Miss J. Finch  
D. Harvey  
Mrs P. Hofstetter,  
D. Sharples,  
Mrs E. Thomas,  
Gillian Benson, Clerk to the Parish Council,  
County Cllr. S. Perkins,  
Wyre Cllr. D. Swift,  
One member of the public*

**2311. APOLOGIES FOR ABSENCE**

Apologies were received from Cllr. J. Houghton.

**2312. DECLARATION OF INTERESTS**

Councillors were asked to state their pecuniary and non pecuniary interests in matters to be discussed at this meeting.

**2313. MINUTES OF THE LAST MEETING**

*Resolved: The minutes of the Council meetings held on 4<sup>th</sup> March, 2014, having been circulated to members were agreed and signed by the Chairman as a true record.*

**2314. PUBLIC PARTICIPATION**

Standing Orders were suspended to allow residents to speak.

**Police Report**

The PACT meeting was taken by P C Simon Jones who reported that no crimes had taken place in Catterall over the past month. Two anti-social behaviour incidents involved speeding on Catterall Lane and inappropriate text to a phone on Nightingale Way. He added that there had been an increase in the number of burglaries from bungalows/elderly residents in the Garstang and Cabus area entering from rear windows and to ensure that your house is securely locked.

The number of hawkers in Catterall recently was raised and the perceived aggression when they call at night. Residents are asked to report asap to 101 as the Police can move them on. It was noted that many do not carry the correct hawker's license and residents should beware. Residents have also seen a pushy person in a van offering and then insisting to cut down trees. Please report to the Police with the vehicle registration.

**Wyre Councillor D. Swift**

The Councillor reported on 10,000 residents who did the energy switch through Wyre Council last year, Wyre came 5<sup>th</sup> in the National Toilet Awards and has the lowest number of empty houses. 84% of the staff say Wyre Council is a good organisation to work for and the Council Tax is to be frozen for a fifth year. Wyre Council is running a photo competition and submissions are invited for Shaping Your Neighbourhood funding. He thanked the Parish Council for support with the planning committee meeting.

**County Councillor Mrs. S. Perkins**

Lancashire County Council is to increase the council tax as the only way to prevent no cuts in services. The Household Recycling Centre is to open in Cloughton and County is to consult with Parish Councils. Bowgreave Rise is full and will remain open. The River Wyre Bridge into Garstang is to be resurfaced following the resurfacing of Castle Lane. Councillors added their support for the reopening of the tip.

The meeting was resumed.

**2315. ROADSIDE HEDGE ON QUEEN ELIZABETH II PLAYING FIELD, CATTERALL**

*Resolved: The Parish Council is to thin out the matted areas and plant up the spaces (with the hedging from the Woodlands Trust) in the roadside hedge to the Queen Elizabeth II Playing Field, Catterall*

**2316. MEMORIAL GATE**

Specifications from the tendering firms for the Memorial Gate were distributed to councillors to allocate a supplier.

*Resolved: Further information was requested and Cllr. D. Harvey will chase this up.*

*Resolved: The Parish Council confirmed the wording for a commemorative plaque to be placed on the gate post. The material to be used will be polyurethane.*

Cllr. D. Harvey announced that the Duchy of Lancaster had made a donation of £250 towards the cost of the memorial gate from the Lord Lieutenant's Fund.

The meeting was suspended to allow the County Councillor to speak.

Cllr. Mrs. S. Perkins informed the Parish Council about the veterans in Garstang, who are looking for locations to put planters, she will suggest Catterall to them.

The meeting was resumed.

**2317. PAYE AND PENSION PAYMENTS**

With the introduction of new legislation and methods of reporting, completing and returning PAYE and pension payments has turned into a far more complicated task in the past year and is set to get more detailed with future detailed pension returns.

*Resolved: To engage a local accountants to carry out the PAYE and pension payments.*

**2318. LANCASHIRE COUNTY COUNCIL PARISH LENGTHSMAN SCHEME**

Parish Councils are invited to opt into the Public Rights of Way Local Delivery Scheme for April 2014/15. To undertake maintenance on public footpaths, payment for work is paid by a schedule of rates by previous agreement.

*Resolved: That Catterall Parish Council will be joining the Lancashire County Council Parish Lengthsman Scheme.*

**2319. PARISH NOTICE BOARD**

Work is almost completed on the shop on Cock Robin Lane, but, the Parish Council has been offered the side wall rather than space at the front of the shop to display the notice board. As the path is narrower and will only be used by those coming in from Baylton Drive, it is unlikely to be widely seen and therefore read. Councillors considered the relocation of the noticeboard to the junction of Cock Robin Lane and Stone Cross Gardens. We would need legs to make the notice board free standing and carry on to make a feature with a seat, planters, etc.

*Resolved: To relocate the notice board to Stone Cross Gardens with a seat and flower bed, locating the landowner initially.*

**2320. STREET SNOOKER**

Now that the Parish Council has decided in principle to install Street Snooker, it is possible to carry out a public consultation with a mobile set up. This could be used at Catterall Gala and reactions judged (public consultation). HOWEVER, there is a cost, although this would be reimbursed against the cost of installing the real one. Councillors considered the public consultation would be well worth the cost of £985.00 and the Parish Councillors will need to man it.

*Resolved: To request the mobile Street Snooker for Catterall Gala, to be supervised by the Parish Councillors.*

**2321. CATTERALL CALICO MILL SLUICE**

Councillors have been informed about the improvements to the restoration of the sluice, which have been uncovered, however the drop is a lot deeper than was first considered and for safety's sake some sort of safety fencing is needed. Councillors considered safety fencing.

*Resolved: To install metal fencing with gate to allow for access to the Parish Council.*

**2322. PLANTING AREAS IN CATTERALL**

A resident has offered to turn public areas in Catterall over to floral displays. Entering Wyre in Bloom has been sought and this may be possible for this year, but funding is unlikely. Councillors considered getting involved with planting areas and suggested the junction of Cock Robin Lane with both Stone Cross and Calder Drive. Plus at the entrance to the Playing Field.

*Resolved: To seek landownership initially with a view to building planters this year.*

**2323. LANCASHIRE ASSOCIATION OF LOCAL COUNCILS**

Newsletter

A training course for Planning, Insurance and Investment is to be held on Saturday 17<sup>th</sup> May at the Leyland Hotel.

New councillors' courses to be held on Saturdays 5<sup>th</sup> and 19<sup>th</sup> July at Penwortham.

Spring Conference to be held on Saturday 5<sup>th</sup> April at the Leyland Hotel

*Resolved: No one able to attend.*

**2324. S106 Monies Allocation**

Catterall Parish Council has received confirmation that the s106 monies from the affordable housing in Bowgreave which is to be spent 'to improve public open space at Catterall Playing Field' has been approved by the Leisure and Culture Portfolio Holder. The allocation of £26,798 and delegated authority to the Director of People and Places to agree a suitable scheme to be delivered by Catterall Parish Council.

*Resolved: To Parish Council accepted the notification and will consider suitable equipment.*

### **2325. PLANNING APPLICATIONS**

The following planning applications were granted:

**13/00882/FULMAJ**

Proposal: Erection of 10 dwellings (re-submission 13/00511/FULMAJ)

Location: Pickering Hotel, Garstang Road, Catterall

**Discharge of conditions was accepted on the following application:**

**12/00625/DIS**

Proposal: Discharge of conditions 02, 03, 04, 06 and 07 on application

12/00625/FULMAJ

Location: Riverside Industrial Park, Catterall Gates Lane, Catterall

### **Planning Applications**

Councillors made comment on the following planning application:

**14/00205/FUL**

**Proposal:** Erection of detached garage

**Location:** The Gate House, Catterall Lane, Catterall

*Resolved: The Parish Council **objects** to this planning application until such time as the public footpath is diverted.*

**1400209/FUL**

**Proposal:** Retrospective application for a wood burning flue to the rear elevation

**Location:** 2, Tricklebanks, Catterall Lane, Catterall

*Resolved: The Parish Council has **no objections** to this planning application and seeks neighbourhood notifications.*

**14/00243/FUL**

**Proposal:** Side and rear single storey extensions

**Location:** 26, Catterall gates Lane, Catterall

*Resolved: The Parish Council has **no objections** to this planning application and seeks neighbourhood notifications.*

### **Planning Committee report**

The Chairman and clerk had attended the planning committee meeting in Wyre concerning the Pickerings, which was granted and Brierley's application for further houses between Nightingale Way and Collinson's, which was deferred for further/stronger reasons for refusal.

### **Application for Heavy Goods Vehicle Operators' Licences**

**OC1126879 R**

Stuart John Heap

39, Meadowcroft Avenue, Catterall

Operating Centre; Ripon Hall Farm, Catterall Lane, Catterall

Authorisation: 1 vehicle and 0 trailer

### **2326. REPORTS FOR INFORMATION ONLY**

#### **Catterall Gal**

Cllr. Mrs. P. Hofstetter reported on the new route being forced on the Gala as the A6 is no longer available. The procession will start from the field, Garstang Road, Baylton Drive, Newhaven Drive, Joe Lane and return on Garstang Road

The meeting was suspended to allow the County Councillor to speak.

She added that both her and Cllr. Keith Baron were to see the Chief Constable, but that Gala committees were being told by Wyre Council that they HAD to employ traffic management companies for the 10 minutes or so that the traffic is held up and many are unable to afford this added cost.

The meeting was resumed.

### **2327. FINANCE**

**Finance Report. Information included.** The Committee settled on the Grounds Maintenance Contract to Kirkland Parish Council. This has been sent and accepted by Kirkland Parish Council for 2014 – 2015.

*Resolved: That the internal audit regulations were accepted.*

The following payments have been received;

1. Pilling Parish Council	£ 20.84	Telephone/internet costs
2. Pilling Parish Council	£ 83.71	Stationery
3. Kirkland Parish Council	£653.00	Grounds Maintenance
4. Wyre Council – Precept	£52,000.00	
5. Duchy of Lancaster	£250.00	Memorial Gate

Councillors resolved to pay the following invoices:

1. Clerk's Salary and expenses	£169.25	
2. Parish Lengthsman Wages and expenses	£197.36	
3. Lancashire Association of Local Councils	£355.99	Subscriptions
4. E-on – Christmas Tree lights	£ 2.44	
5. Olive Branch Landscape	£312.00	
6. C and C Supplies	£103.99	
7. Catterall Village Hall	£500.00	
8. HM Revenue and Customs	£1,491.66	

#### **Direct Debits**

BT	£ 38.43
PlusNet	£ 18.00
Staff costs	£1,160.00
Pension	£214.96

#### **Bank Reconciliation**

*Resolved: The bank reconciliation to 15<sup>th</sup> March, 2014 was accepted by members.*

#### **Thanks**

Both St. Helens Parochial Church Council and Richard Eccles thank the Parish Council for their generosity with recent projects.

*There being no further business the Chairman closed the meeting at 8.44pm.*

Date .....

Chairman .....